

- Attendees:**
- ✓ **Greg Lakes**
 - ✓ **Roth Mason**
 - ✓ **Ronald Raymond**
 - ✓ **Carson Kerr, Counsel**
- ✓ **J.O. Strunk (Hap)**
 - ✓ **Jonathan Rideout**
 - ✓ **Christi Moffett, Exec Director**
 - ✓ **Dale Powell, Inspector**

Board Meeting

All votes unanimous unless otherwise stated

Agenda Item/Discussion	Motion	2nd	Action	Followup	Owner
Call to Order	Lakes				
Nomination of officers for 2021	Strunk Lakes	Mason Rideout	Lakes as chair Strunk as vice chair	1/1/21	Office
November Minutes	Raymond	Rideout	Approved	1/1/21	Office
70 and Inactive <ul style="list-style-type: none"> • Judy Butler • Donald Butler 	Strunk	Raymond	Approved	1/1/21	Office
Potential Examinee Review – February <u>FD</u> <ul style="list-style-type: none"> • Eason Davis, (FD), Lakes, McKee • William Ray McCormick, (FD), Price, Lewisburg • Joshua Shackelford, (E), Everts, Everts 	Mason	Strunk	Approved	1/1/21	Office
Continuing Education Accreditation <ul style="list-style-type: none"> ○ CANA – Cremation Operations Certificate <ul style="list-style-type: none"> ○ Live 8/11/2021 and 10/7/2021 ○ 6 Classroom and Online ○ 8 hours ○ Various ○ CANA – Cremation Arrangement Conf Best Practices <ul style="list-style-type: none"> ○ Online Jan 1 to Dec 31, 2021 ○ 2 hours ○ Various ○ CANA – Cremation and the Environment <ul style="list-style-type: none"> ○ Online Jan 1 to Dec 31, 2021 ○ 2 hours ○ Various ○ CANA – Phone Shoppers: Your Best First Impression <ul style="list-style-type: none"> ○ Online Jan 1 to Dec 31, 2021 ○ 1 hours ○ Various ○ Cincinnati Equitable Life Insurance Company - OSHA, Ky Law, FTC, CFSP & Celebrants <ul style="list-style-type: none"> ○ January 19, 2021- Webinar 	Mason	Rideout	Approved	1/1/21	Office

MINUTES

Video Conference Call

<ul style="list-style-type: none"> o 6 hours o Various o WebCE - Modern Funeral Home Management <ul style="list-style-type: none"> o Home Study o 3 hours o RSS – 2021 CE Program (OSHA, FTC, Funeral Services in a Pandemic, OSHA Enforcement) <ul style="list-style-type: none"> o In Person per Funeral Home in 2021 o 6 hours o Hall, Gohmann, Stevens, Harris o RSS – OSHA – On Target: Hitting the Bullseye with OSHA Workplace Safety <ul style="list-style-type: none"> o In Person per Funeral Home in 2021 o 2 hours o Hall, Gohmann, Stevens, Harris o ICCFA – 2021 Virtual Dead Talks: Back to Better <ul style="list-style-type: none"> o Live Webinars: Jan 11-15; on demand through Feb 11, 2021. o 14.5 hours o Various 					
Apprentices					
Dual Applicants	Strunk	Rideout	Approved	12/1/20	Office
<ul style="list-style-type: none"> o Kristin Garrett, Newcomer, Louisville o Haley Caitlin Greene, TIES, Louisville o Melinda Henson, Engle Bowling, Hazard o Marissa Lieras, TIES, Louisville <p>FD Only</p> <ul style="list-style-type: none"> o Christopher Sean Ware, Preston FH, Ashland o Melissa Williams, Magoffin, Salyersville 			<p>Mr. Lakes took roll and all apprentices were in attendance.</p> <p>Mr. Lakes and Mr. Mason reviewed highlights of apprenticeship.</p>		

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Inspector Report	Strunk	Mason	Approved		
<p>11/12 to 12/7 no regular inspections due to Covid restrictions</p> <ul style="list-style-type: none"> • Taylors FH, Hopkinsville; passed inspection; ftest by 3/1/21 • Bernard FH; change of ownership; ftest due 3/1/21 • Richardson FH; change of ownership; ftest due by 3/1/21 • Legacy Funeral Center; ftest completed • Schoppenhorst ftest passed • Janazah; ftest due 3/1/21; failed first test • Fares Radel; letter to C&D; hired new director • Rogers; requested extension on ftest; due 1/1/21 • C.20.11.001 not Janazah but Fender FH • Jason Lewis #5347; trade embalming again; revoked requested to send in license to no response • Elliott – managers resigning 12/15/2020. They will not have a license to operate. 			Mr. Powell will personally delivery board notification and remove embalmer wall hanger & license. Provide fd only license.		Powell
Establishments					
Bernard – Change of ownership	Strunk	Raymond	Approved		
Richardson – Change in ownership	Raymond	Rideout	Approved		
Taylor – Purchased Redd/Brown change of ownership, name and managers. Was inspected by Inspector Powell and passed.	Mason	Rideout	Approved		

Agenda Item/Discussion	Motion	2nd	Action	Followup	Owner
Executive Director Report			Approved		
Legislative					
<ul style="list-style-type: none"> Presented to L&O Committee 11/20 Seeking sponsor 			Lakes & Moffett mtg with L&O 11/20/20		
Apprentices					
Reviewed Dec testing plan; 12/9-11 W/Th = testing; Wed = orals; Mr. Mason to assist. Friday = Transport			Quantity may require additional testing day.		
Transport Renewal					
Renewals have begun and will be ongoing					
Level 2 Extension					
Extending L2 Cards through 2nd testing cycle if they don't pass because: 201 KAR 15:050 Section 5. Terminating and Reestablishing Apprenticeship. (5) "An apprenticeship shall not end later than the administration of the second examination for which the apprentice is eligible."			Once their apprenticeship is over it is over and they go back to being a regular employee. Office needs to recall extended L2 cards		
Reciprocal vs Courtesy Card - Steve Turner, TN; Gribble indicated it only Courtesy Cards and they have a plethora of reciprocal licenses from KY.			Not reciprocating with TN and IL applies only to Courtesy Cards; not reciprocal licensees who have met KAR 15:120		
Thentia –SHI has delivered contract; getting them set up in Emars; will start program design					
Finances Emars Cash Balance \$182,248.76 PNC Account <u>\$ 14,830.76</u> \$ 197,079.52			Counsel Kerr offered to help Ms. Moffett learn about emars reports available.		

MINUTES

Video Conference Call

Agenda Item/Discussion	Motion	2nd	Action	Follow up	Owner
Executive Session	Strunk	Lakes			
Out of Executive Session	Lakes	Lakes			
Outcomes					
C.20.11.001	Raymond	Mason	Dismiss		
C.20.10.001	Raymond	Rideout	Additional documents submitted and reviewed. Dismiss		
Adjournment	Lakes	Strunk			